

Merriott Social Club
71 Lower Street, Merriott, TA16 5NP

Function Room Hire, Terms and Conditions June 2014.

By hiring the function room or bar area, you accept the following Terms and Conditions. Please make sure you read and understand these before making your booking.

1. Cost of letting is reviewed annually and prices charged will be [those in force at the time of the let](#) regardless of when the booking was made. However, at the discretion of the Committee, pre-payment of bookings will secure the rate in force at the time of booking.
2. The Hirer is responsible for any damage caused during the hire period, and the premises are to be left in a clean condition with all waste removed – please take your rubbish bags with you. The cleaning deposit will be refunded after satisfactory inspection of the hall but additional costs for cleaning, waste disposal, repairs, loss and replacement may be levied on the Hirer if left in an unsatisfactory state. .
3. Business or Commercial hire is not covered by the Clubs' Public Liability Insurance; therefore Commercial Hirers' will need to arrange their own insurance cover. We also recommend that all Hirers' take out insurance to protect against loss or damage.
4. The hall is licensed to hold up to 140 people the hirer must ensure this number is not exceeded.
5. The Club is fully licensed for the sale of alcohol and entertainment until 11.30 pm. **If the event includes live music there will be an additional charge for a TEN license (£26)**
6. **All Fire Doors MUST remain unobstructed during a let.**
7. All bookings include the use of the kitchen and its contents. The cooker and fridge must be left clean and empty. **Please note:** Water boiler, kettles, teapots and a limited amount of crockery can be provided, please check. Hirers' must supply their own tea towels and table linen.
8. Decorations may only be attached with Blu-tack to painted walls.
9. All smokers are required to use the ash boxes at the main entrance to dispose of cigarette ends. Please do not throw them on the ground.
10. Any electrical equipment brought onto the Hall premises by the Hirer, or on behalf of the Hirer (i.e. Music players, Disco equipment, Etc.) must be PAT Certified.
11. **Stored equipment.** The Club accepts no responsibility for any stored equipment or other property brought onto or left at the premises and all liability for loss or damage is hereby excluded. All equipment and other property, other than that stored on the premises by agreement, must be removed at the end of each hiring or storage period. The committee may dispose of any such items 7 days thereafter at their discretion, a charge to the hirer for daily storage may be made for any costs incurred whilst storing or disposing such items.
12. In respect for those who live in the proximity of the Club, please be as quiet as possible when leaving the premises, especially if it is late at night.
13. The Committee endeavour to provide a function room that is clean and tidy for all users and at a reasonable cost. In order to do this, the Terms & Conditions set out above must be adhered to by all who use the Club.
14. The Committee reserves all rights' to change these Terms & Conditions at any time at their discretion.

We thank you for your co-operation and hope that you enjoy the use of our function room. If you have, please tell others; if you have not, please tell us.

Merriott Social Club is managed by trustees and volunteered committee members & funded by income from bar sales, lets and local fund raising.

Merriott Social Club is a facility for the entire Village and we would welcome any thoughts you may have on how we may improve our service or facilities. Donations always welcome.